

Streamline Document Management using Crave Light DMS



Business case

- A robust DMS to handle the storage, retrieval, and management of documents.
- Integrating DMS with S/4HANA (for finance, procurement, and logistics) and SuccessFactors (for HR and employee-related documentation) to create a cohesive data flow across departments and reduce manual input.
- Upload, store, retrieve, and share documents (e.g., purchase orders, contracts, invoices, employee records) seamlessly across departments using DMS.

Challenges/Pain areas

- High storage costs (physical or digital).
- Inefficient document storage and retrieval (e.g., lost or misplaced documents).
- Excessive paper usage and manual processes.
- Security risks (e.g., unauthorized access, data breaches).
- Lack of collaboration and version control.

Solution features /Pain relief as value canvas

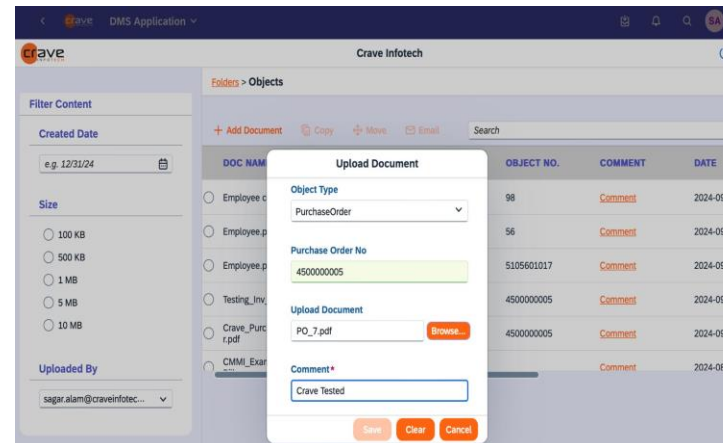
- Crave Light DMS offers option to choose from multiple storage types, including SAP DMS, AWS S3, OneDrive and others.
- It ensures that only authorized users can access certain documents based on their roles.
- Full audit trails showing who accessed or edited documents.
- Users logged into SuccessFactors can access Crave Light DMS and upload their personal documents.
- The invoices created in the DMS application are linked to S/4HANA after approval.
- Other documents, such as Purchase Orders, Sales Orders etc. can also be uploaded into their respective folder structures.

Users/Persona

- End User
- Admin User

Value Drivers of Crave Light DMS product

- Lower operational costs, reduced expenses related to physical storage and printing, and a more sustainable, paper-free environment.
- Advanced search make it quick to locate the right documents which provides Faster Document Retrieval.
- Ensure that the latest, most relevant version of a document is always available, reducing confusion and errors from outdated versions.
- Restrict access to sensitive documents based on user roles and departments.
- Track who accessed, edited, or deleted documents, ensuring transparency and accountability.
- Secure document sharing enable smoother interactions with vendors, clients, and other stakeholders.



Industry/LoB

A Document Management System (DMS) is used across every industry as it addresses fundamental challenges such as document storage, retrieval, collaboration, security, compliance, and workflow automation.

GTM Focus

- Americas
- APJ and GC
- EMEA
- MEE

Solution Environment

- SAP BTP
- SAP S/4 HANA
- SuccessFactor
- AWS S3
- One Drive
- SAP DMS

References

- Success Story
- App Walkthrough Video
- Brochure

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SAP App Center

